

ELBERT & HIGHWAY 86 COMMERCIAL METROPOLITAN DISTRICT

8390 E. Crescent Pkwy., Suite 300
Greenwood Village, CO 80111
Phone: 303-779-5710

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Monday, November 18, 2024

TIME: 1:00 p.m.

LOCATION: Via Zoom Videoconference

ACCESS: To attend via Zoom Videoconference, use the below link:

<https://us02web.zoom.us/j/81260523189?pwd=TXdQQmhEbVptSjNvRU5YMTZKQ3ZTUT09>

To attend via telephone, dial +1 719-359-4580 and enter the following additional information:

Meeting ID: 812 6052 3189
Passcode: 201275

Board of Directors

Karl R. Nyquist
Todd Lambert
Mark Harding
Jim Marshall
Brent Brouillard

Office

President
Secretary/Treasurer
Assistant Secretary
Assistant Secretary
Assistant Secretary

Term Expires

May, 2025
May, 2027
May, 2027
May, 2025
May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider adoption of Resolution Regarding 2025 Annual Administrative Matters (enclosure).

- F. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2025 (District Transparency Notice).

II. CONSENT AGENDA

- A. Review and consider approval of Minutes from the March 18, 2024, Regular Board Meeting (enclosure).
- B. Review and ratify approval of agreement with Allyant Remediation Services for website remediation in the amount of \$454.00 (enclosure).

III. FINANCIAL MATTERS

- A. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget.
- B. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget, Appropriate Sums of Money and Authorize the Certification of the Tax Levy (enclosures).
- C. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form (“MLC”) for certification to the Board of County Commissioners and other interested parties. Authorize Board member to sign the MLC.
- D. Consider appointment of District Accountant to prepare 2026 Budget.
- E. Review and ratify approval of previous claims in the total amount of \$278,195.75 (enclosure).
- F. Review and ratify Quarterly Continuing Disclosure Reports for the period ending April 26, 2024 and for the period ending July 25, 2024 (enclosures).
- G. Discuss statutory requirements for an audit. Review and consider engagement letter with Schilling & Company, Inc. to prepare the 2024 Audit (enclosure).

IV. LEGAL MATTERS

- A. Review and consider adoption of Resolution Calling a Regular Election for Directors on May 6, 2025, appointing the Designated Election Official (“DEO”), notice and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 28, 2025. Discuss need for ballot issues and/or questions.
- B. Review and consider the adoption of Resolution Amending the Public Records Policy (enclosure).

V. MANAGER MATTERS

- A. Review and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any) (enclosures).

- B. Review and consider approval of Worker's Compensation Insurance for 2025 (enclosure).
- C. Consider authorization of renewing membership in the Special District Association for 2025.
- D. Designate website compliance coordinator.
- E. Authorize Board member or committee to work with District staff to transition website to ADA compliant hosting platform (enclosures).
- F. Review and consider approval of CLA Statements of Work for 2025 (enclosures).

VI. OTHER BUSINESS

VII. ADJOURNMENT

There are no more regular meetings scheduled for 2024.